

TIMELINE FOR PORTFOLIO INTERVIEW PANELISTS

April 22 - 29 **Review** [‘Resources for the Panel Interviewer’](#) for information on the nature of the digital portfolio as well as the resources available for Portfolio Interview Panelists.

Contact me with suggestions, questions, or concerns:

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May 1 - 6 **Confirm** your participation as a Portfolio Interview Panelist by reviewing the scheduling information I will send in an email. Your digital response to this communication will confirm your status as a Portfolio Panel Interviewer.

PLEASE REPORT ANY SCHEDULE CHANGES OR ERRORS ASAP

May 12 - 29 **Preview** your assigned digital portfolios via the link you will receive via email. You are free to review them at your leisure. Consult the website for helpful resources and information about the nature of the digital portfolio as well as your role as Portfolio Interview Panelist:

- Watch the six-minute [introductory movie](#) for Panelists
- Read the Frequently Asked Questions ([FAQ](#))
- Review the Sample [Interview Questions](#)
- Go over the Interview [Rubric](#) & Suggestion Form
- Learn about the features associated with the digital portfolio

May 27 - 30 **Attend** your scheduled Portfolio Panel Interview appointment. Please register at the office as soon as you enter the building. One of the student hosts will show you to your appointed interview space.

While you are free to bring in any written questions or notes, you do not need to bring your own copies of the interview questions or rubrics, as they will be provided for you.

THANK YOU IN ADVANCE FOR YOUR ENERGY AND COMMITMENT TO OUR ACADEMY STUDENTS